



STAFF REPORT

TOWN COUNCIL MEETING OF APRIL 11, 2017

To: Honorable Mayor and Members of the Town Council

From: Joan L. Phillipe, Town Manager

Subject: Request to Extend the Memorandum of Understanding between the Town of Loomis and The Friends of the Loomis Library for a Period Ending July 31, 2017

Date: April 3, 2017

RECOMMENDATION ACTION:

Approve the Memorandum of Understanding between the Town of Loomis and The Friends of the Loomis Library for a Period Ending July 31, 2017.

ISSUE STATEMENT AND DISCUSSION:

A similar item was before you on the March 14, 2017 council agenda wherein the request to extend the MOU to the end of May 2017 was approved.

Since that time, the Library Board of Trustees has had its first meeting and it became apparent that the extension will likely not be sufficient. Following the board's meeting, Town Attorney Jeff Mitchell and I reviewed the next actions that will be undertaken by the board combined with writing of a contract to provide for library services and felt the best course of action was to take the extension through the end of July.

FINANCIAL IMPLICATIONS:

None with the recommended action.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE TOWN OF LOOMIS AND
THE FRIENDS OF THE LOOMIS LIBRARY**

AMENDMENT #2

1. The Town and Friends of the Loomis Library entered into a Memorandum of Understanding on September 1, 2016 intending to formulate and maintain a cooperative working relationship for the operation of the Loomis Library and Community Learning Center.
2. The MOU expired on December 31, 2016 and was extended until May 31, 2017;
3. With the seating of the new Library Board of Trustees and the work that board will undertake to make recommendations to the Town Council in regard to operating the library and having the time to complete that work and for a contract to be drafted for providing library services;

It is agreed by both parties to extend the term of the MOU to July 31, 2017. All other terms and conditions of the MOU remain in full force and effect.

DATED: April 11 2017

Joan L. Phillipe
Interim Town Manager

President, Friends of the Loomis Library